

**CITY OF WALKER  
ANNUAL  
PLANNING AND ZONING  
MEETING MINUTES**

**March 11, 2013**

**6:00 PM**

The City of Walker Planning and Zoning Meeting was held on Monday, March 11, 2013 at 6:00 PM at the Walker City Hall. The meeting was opened with prayer led by Mr. Herbert Travis and followed with the Pledge of Allegiance. Commissioners present were: Mr. Lavelle Craig, Ms. Deborah Forbes, Mr. Richard Granger, Mr. Tim Kinchen, Mr. Jerry Klier, Mr. Herbert Travis and Mr. William Webster. Staff members present were Chief of Staff Fred Raiford and Mrs. Irys Allgood. City of Walker Board of Aldermen member Mrs. Scarlett Major was in attendance also.

The Annual Planning and Zoning meeting had been postponed from January in order for administration to review the proper policies and procedures for the meetings.

Mrs. Bernie Torres Grysback resigned from the Planning and Zoning Commission leaving a vacant position on the Commission. Mr. Tim Kinchen was appointed to that vacant seat by Mayor Rick Ramsey.

The election of officers was to be address at the first meeting of the year.

There was one nomination for Planning and Zoning Chairman. It was for Mr. Herbert Travis.

A motion was made by Mr. Lavelle Craig, seconded by Mr. Granger to appoint Mr. Herbert Travis as Chairman of the Planning and Zoning Commission.

Yeas:	Craig, Forbes, Granger, Kinchen, Klier and Webster
Nays:	None
Absent:	None
Abstain:	Travis

There was one nomination for Planning and Zoning Vice Chairman. It was for Mr. Jerry Klier.

A motion was made by Mr. Craig, seconded by Mr. Granger to appoint Mr. Jerry Klier as Vice Chairman of the Planning and Zoning Commission.

Yeas:	Craig, Forbes, Granger, Kinchen, Travis and Webster
Nays:	None
Absent:	None
Abstain:	Klier

Mr. Richard Granger Volunteered to be the Planning and Zoning Secretary if the Commission would approve.

A motion was made by Mr. Craig, seconded by Mr. Klier to appoint Mr. Granger as the Secretary of the Planning and Zoning Commission.

Yeas:	Craig, Forbes, Kinchen, Klier, Travis and Webster
Nays:	None
Absent:	None
Abstain:	Granger

Mr. Lavelle Craig expressed deep appreciation for the dedicated service Mr. Webster, Ms. Forbes and Mr. Travis showed while in their positions as officers.

With the leadership of the new officers, the meeting commenced.

A motion was made by Mr. Webster, seconded by Mr. Craig, to accept the minutes of the previous meetings.

Yeas: Craig, Forbes, Granger, Kinchen, Klier, Travis and Webster  
Nays: None  
Absent: None

A public meeting was held on the variance request for Lot 18 of Peaks Gardens for Mr. John Blount.

A discussion was held on the utilities not progressing into the area of which the variance was requested. Mr. Kinchen requested a change of the wording of the title block on the plat to be changed from revocation to variance of the building line and servitude. The board was assured that the wording would be corrected as necessary on the plat, application and resolution.

A motion was made by Mr. Webster, seconded by Mr. Kinchen, to accept the variance request.

Yeas: Craig, Forbes, Granger, Kinchen, Klier, Travis and Webster  
Nays: None  
Absent: None

A discussion was held on the latest training class the majority of the members attended. During the discussion they were informed that future meeting will be held in compliance. A discussion was also held on the UDC (Unified Construction Code) and the Master Plan.

There being no further business to come before the Planning and Zoning Commission, a motion was made by Mr. Klier, seconded by Mr. Webster to adjourn.

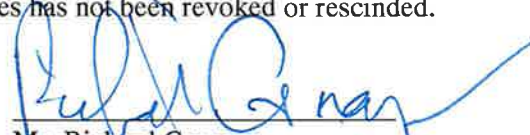
Yeas: Craig, Forbes, Granger, Kinchen, Klier, Travis and Webster  
Nays: None  
Absent: None

Sincerely,

  
Mr. Herbert Travis  
Chairman

CERTIFICATE

This is to certify that the above is a true and correct copy of a minutes on the 11th day of March, 2013, by the Planning and Zoning Board of the City of Walker, Louisiana, at a meeting held at the City Hall, Walker, Louisiana, on said date, at which meeting a quorum was present and voted unanimously in favor thereof and these minutes has not been revoked or rescinded.

  
Mr. Richard Granger  
Secretary